



State of Alaska
Department of Labor & Workforce Development
Division of Business Partnerships



**Denali Training Fund Program
Quarterly Progress Report**

Funds for this project are provided by the Denali Commission and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

Name of Organization:	Center For Employment Education
Name of Project:	Commercial Driver License Upgrade and Skills Refresher Training & Testing
Reporting Period:	January 1, 2012 – March 30, 2012
Contact Name:	Cheri Lipps
Contact Number:	(907) 278-3674

Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the agreement.

Signed by:  Dated 4/20/2012

The performance of this grant will be based upon the success achieved in relation to the goals established and approved by the Alaska Department of Labor. Specific goals and objectives for this project are:

Objective	Recruit and train rural CDL holders for new On-Road System Class A or B CDL
Activity 1	Recruitment extended to 980 individuals
Activity 2	Enroll 88 participants. Instruction in pre-trip inspection and CDL driving. Road Testing for license for 88 participants. 10 of the 88 are Bonanza Fuel employees who will undergo a TSA background check for keeping HAZMAT endorsements current.
Responsible Staff	Cheri Lipps and certified instructors

Date Range	07/01/2011 - 06/20/2012
Expected Outcome	<ol style="list-style-type: none"> 1. 980 participants recruited 2. 88 participants enroll in training 3. 75 participant will complete training 4. 75 participants will be monitored after training for upgrading employment status or obtaining employment. 5. 44 participants expected to maintain employment for two quarters following training.
Measurement	Receive On- System Class A or B CDL; documented in participant files.

1) NARRATIVE OF SERVICES:

Provide a brief narrative of services provided this quarter by applicable Goal/Objective as listed above.

CEE traveled to Kotzebue and Bethel this quarter to provide training. In addition applicants from other communities traveled to Anchorage and Fairbanks for training.

Activity	Target	Current Quarter	Number to Date
Recruited	980	1100	1110
Enrolled in Training	88	59	63
Completed Training	75	52	56
Entered Employment	44	52	56

2) ACCOMPLISHMENTS: SUCCESS STORIES:

Provide a narrative of participant successes resulting from participation in your program.
Please include photos in a digital format such as a JPEG in a separate document.

This quarter we provided road testing in two rural communities as well as training with testing at our Anchorage and Fairbanks training centers. Most participants were very successful and a few (seven) struggled and were unable to pass. Those who were unable to pass did not have the previous experience necessary to pass the driving test for the class license they held. They discovered that there are significant rules and regulations required for professional drivers and need to gain additional experience before attempting this road test at a later date. A couple of individuals quickly realized that they did not need a Class-A license for their current or future employment in their community and successfully passed by obtaining the necessary Class B license.

We continue to assist current applicants to complete missing information for potential eligibility as space allows or cancellations occur.

3) PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:

Describe the grant activities you expect to complete during the next quarter.

Participants have been recruited and applications have been received from Barrow, Nome, Bethel, Aleknagik, Dillingham, King Salmon, Naknek, Dutch Harbor, Unalaska, Kake, and Savoonga.

We intend to provide training/testing and continued recruitment as space is available.

An examiner/instructor was scheduled to conduct testing in King Salmon/Naknek for 10 participants. Ongoing extreme weather and temperatures in the community along with poor vehicle conditions caused us to cancel completely. Instead we anticipate the fourth and final community to be Dillingham and are currently working with applicants to determine a schedule for the final week of May and first week of June.

Ongoing training is being conducted for individual appointments for participants who will be traveling to Anchorage. Training for these participants is on an individual one-on-one instructor appointment only basis. Appointments are currently being scheduled through the end of the grant cycle in June 2012.

4) ON TIME AND ON BUDGET:

Are the grant activities progressing as planned? Are you within your budget? If not, what is the cause? What is the solution? How can we help?

All activities are currently as anticipated and as projected within our budget.

Testing was conducted in Kotzebue for 11 individuals 1/9/12 – 1/13/12 as well as Bethel for 11 individuals 3/12/12 – 3/15/12 and 5-Hour training with testing have been on-going in Anchorage.

We are anticipating a reserve balance in the Travel budget. The airfare for a majority of participants has been well below the anticipated budget. This has been partially due to the time of year.

Also the majority of participants have not submitted reimbursement requests for meals or daily transportation as they have felt the amount was insignificant compared to the cost of the training/testing being offered.

All of this combined with careful planning has lowered a number of the travel line item costs.

Please email the completed report to Julie Frizzell, Program Coordinator: julie.frizzell@alaska.gov.